

Power Words and Phrases

Add these and you look like a person of action.

Accomplished	Developed	Organized
Acquired	Directed	Participated
Adapted	Edited	Persuaded
Advised	Expanded	Proficient
Arranged	Formulated	Promoted
Capable	Guided	Qualified
Clarified	Improved	Revised
Coached	Influenced	Scheduled
Communicated	Knowledgeable	Sensitive
Created	Managed	Strengthened
Designed	Motivated	Structured
	Negotiated	Successful