

# COMMON INTERVIEW QUESTIONS



1. Tell me about yourself? (Try to hold your response to 2 minutes.)
2. What are your career plans?
3. Why should I hire you?
4. How do you deal with stress?
5. What do you know about our company?
6. What can you do for us that someone else can't?
7. What do you look for in a job?
8. What skills and qualifications are essential for success in the position of \_\_\_\_\_?
9. How does this position fit into your overall career plan?
10. Why are you looking for a new career?
11. How would your colleagues describe you?
12. How would your boss describe you?
13. What do you think of your present or past boss?
14. What were the five most significant accomplishments in your last position?
15. Can you work well under deadlines and pressure?
16. How much do you expect to be paid if we offer you this position?
17. Why do you want to work for us?
18. What are your career goals?
19. What are your strong points?
20. What are your weaknesses?
21. How did you do in school?
22. What position do you expect to have in 2 to 5 years?
23. If you took the job, what would you accomplish in the first year?
24. What was wrong with your current or last position?
25. What kind of hours are you used to working or would like to work?
26. Do you have your reference list with you? (Don't give it out unless it's asked for.)
27. Do you have any questions for me?

“Behavioral” or “Situational” questions

28. If I called (previous employee or reference listed), what would they say about you?
29. Describe a conflict you have had with a co-worker and explain how you dealt with it?
30. What would you do if (a hypothetical situation that might occur on the job?)
31. Give an example of an important goal which you have set in the past and tell me about your success in reaching it.